Intro Classes (Adults 18 & Over Only)
Wednesdays: 10:00 am & 1:30 pm
Thursdays: 7:00 pm

Youth Computer Lab
(Grades 6-12 up to Age 17)
Thursdays at 6:00 pm

Open Office Classes
Saturdays at 1:30 pm
(not eligible for a free computer)

Learn BASIC computing skills
Start any week – no waiting
Earn a FREE COMPUTER after completion of
10 different classes

Computer Classes
are a ministry of
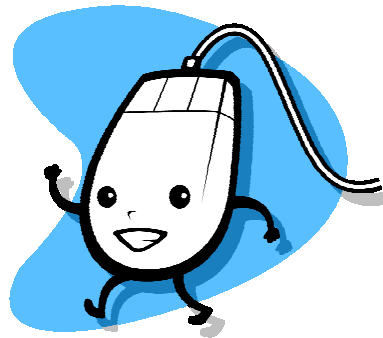Brethren Community Ministries (**bcmPEACE**)

The mission of **bcmPEACE** is to serve Allison
Hill in becoming a safer, healthier
community, empowered by God's peace.
We share God's love with the whole person
(spiritual, physical, emotional, intellectual,
business, and social areas).

bcmPEACE was founded by Harrisburg First
Church of the Brethren and continues to
share facilities with the church.

bcmPEACE is a separate nonprofit 501(c)3
with its own board of directors & budget.
bcmPEACE has volunteer opportunities.

Connect with us for volunteer opportunities!

"*He (Jesus) came closer to
the city, and when he saw
it, He wept over it, saying,
'If you only understood
today the things that make
for peace!'*"
(*Luke 19:41-42a*)

bcmPEACE
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bcmPEACE.org
Find us on Twitter/Facebook/Instagram using
bcmPEACE

bcmPEACE

Computer Classes

No need to pre-register!
Start any time!

Phone: 717-234-0415

"Introduction to Windows"

∗ This is a class for those who know little or nothing about computers.
∗ For youth in at least the sixth grade and for adults.
∗ New students may start this class any Wednesday or Thursday. They simply continue until they have completed all the lessons.
∗ New students register when they attend their first lesson.
∗ There are a total of 12 different lessons. You will receive a certificate after completion of all 12 lessons.
∗ When you arrive for a lesson, sign the sign-in sheet. If you fail to sign in, your attendance may not be recorded.
∗ A card is issued and punched at the end of each lesson. Ten punches on the card will award you a free computer. Lose of the card will cause you to start over.
∗ At the end of each lesson, you will be given the notes for that lesson. Keep them so that you can refer to them when you receive your computer.

FOR HELPFUL COMPUTING INFORMATION AND RESOURCES (INCLUDING VIDEO LESSONS) GO TO bcmcomputer.com

"Introduction to Windows" includes:

Lesson One
   Hardware & Software

Lesson Two
   Using the Mouse

Lesson Three
   Configuring the Mouse

Lesson Four
   Computer (This PC) Explorer
   View Menu
   Fonts

Lesson Five
   Finding & Moving Files
   Searching Files
   Selecting Files
   Copy & Paste

Lesson Six
   The Recycle Bin

Lesson Seven
   Creating Shortcuts

Lesson Eight
   Creating Keyboard Shortcuts

Lesson Nine
   Wallpaper
   Screensavers
   Color Schemes

Lesson Ten
   Printers
   Autoplay
   Program Compatibility

Lesson Eleven
   World Wide Web Search
   Passwords

Lesson Twelve
   Windows Live Email

Open Office Classes

∗ This class teaches word processing, spreadsheets, etc. using a free program similar to Microsoft Office programs.
∗ This class meets on Saturdays at 1:30 pm.
∗ Some homework required

Written notes available in English, Spanish, Arabic, & French