

BCM Board Minutes

Meeting January 11, 2016

Members Present: Don Mitchell, Rick Woodard, John Michael, Lynda Singleton, Steve Seitz, and Wanda Santiago, Rev. Ron Tilley, ex-officio

Don opened meeting and Ron gave devotions and prayer

Agenda was approved as presented

Rick made a motion and John Michael 2nd to approve December minutes

Treasurer's Report: We had no report last quarter from Hollinger's to date. Rick reported there is \$14,000 in checking account belonging to BCM and another \$5500 for Heeding God's Call. Ron will forward reports as soon as received from Hollingers to all board members.

Property Committee Report: No meeting held tonight prior to board meeting. 1 tenant is 2 ½ months behind. Another tenant is also behind a month, Ron will set up a meeting with the committee and these tenants to discuss going forward. All battery operated smoke detectors were purchased and need installed. There is still problems with either the roof or the window leaking. Ron started the process to apply for a grant from DCED to help aid in the electrical work that needs to be done. He will also apply for the line of credit with M&T bank so we can go forward with getting this electric done. Don suggested that Ron contact Kay Weaver for info on getting help for some of the repairs.

Executive Director's Report:

- Ron is planning a meeting with Bobby Mayes to get the Development Committee up and running
- Ron reported a grant issued from Sales Force, his will change our database, he and Leah are working on this project
- Application was submitted on 1-7-16 to M&T for a credit card
- William Holland and Alice returned to work for BCM as of 1-11-16. This will help free up some of Ron's referral work

Old Business:

- Credit Card: application submitted 1-7-16
- Net Profit on banquet: Not totaled as of yet
- Discuss/approve CEO job description: tabled
- Discuss/approve Board member responsibilities: tabled until everyone signs the forms that were handed out last meeting
- Highmark Walk Planning (May 21, 2016): Next meeting will be Sunday Jan, 24 at 12:00 noon in the fellowship hall. Josiah has youth pepped up for this fundraiser. Jill Patterson volunteered to do social media post for this walk and other things in general for BCM

- Goal for the Highmark meeting is \$15K
- Steve reported that he spoke with Jackie Rucker about continuing to do consulting work for us on a as needed basis, and she accepted.
- Don reported that he purchased 3 gift cards @\$50 each for executive staff for Christmas. Going forward he would like the board to have ideas for gifts prior to the holidays.

Bowlathon Meeting Update: Next meeting will be Feb 3 @ 6:30, Red Crown Center has been reserved for this event. All board members are being asked to be responsible for 1 lane. This means you will gather your bowlers and raise at least \$600 for your lane. We have a goal of \$15K for this event as well

Zumba Fitness Party: Date to be determined. It will be a Fall event. Goal is \$5K and will be held in the Fellowship Hall

New Business:

- Save the date for Banquet 2017: set for 4/20/2017 at Best Western. Ron has 2 names so far as potential speakers, Howard Trulear and Diane Nash.

Next board meeting will be Feb 8, 2016 @6:00

Devotions will be with Steve Seitz

Minutes respectfully submitted by Wanda Santiago, board secretary