

Addition to Minutes

Board held an additional meeting on April 21, 2015

Members present: Rick Woodard, Steve Seitz, Belita Mitchell, Don Mitchell, Wanda Santiago, and Executive Director Ron Tilley

Meeting was to discuss our financial plans going forth. There is an additional \$4000 in the account currently. We discussed grants and fundraising ideas. We are all in agreement that we need to do everything possible to make the Highmark walk successful, to give us somewhat a cushion. In our general finances monthly we are able to meet payroll and still have an overflow for now. The first two months of each year are the months that assumes the most expenses because of the property taxes. Wanda suggested that we apply for the line of credit immediately through PNC, since we do have good credit with them and they are the financier for the property. She also suggested we open a new account elsewhere and put a specific amount monthly from the rentals that would be our cushion if need be. Amount was suggested of \$500. It will be revisited. Don will contact PNC to see what paperwork needs to be done to apply for the loan and Don, Steve, and Rick will go to the bank to take care of the application. After the line of credit is opened we will apply for a credit card.

Again all board members need to do EVERYTHING possible to help with the Highmark walk

Respectfully Submitted,

Wanda Santiago
Secretary, Brethren Community Ministries