

## Minutes of BCM Board Meeting

May 11, 2015 @ 6:00 pm

Members Present: Steve Seitz, Rick Woodard, Vladimir Beaufils, Belita Mitchell, Wanda Santiago, Don Mitchell, ex-officio Ron Tilley and Louise Knight

Don opened the meeting

Ron did prayer and devotions

Rick motioned and Steve second to approve the minutes of April's meeting

TREASURER'S REPORT: Rick reported as of the end of March the total in checking account is \$13000. Of this balance \$5761 is Heeding God's Call.

### OLD BUSINESS:

- Board Retreat: June 27<sup>th</sup> from 9-4 has been slated. Ron will work at securing a venue for this, possibilities are CEED or Giant Community Room. Still need a facilitator. Executive board will meet on May 21 @ 5:00 to come up with a plan. Ron's vision for the retreat is for the board to share core values. To rework mission statement, and to make a structure to carry out our mission and the philosophy of ministry
- Highmark Walk Updates: \$4700 to date is pledged. T-shirts are ordered. Now is the time for all members to press ahead for sponsors. Goal is \$18000.
- Agape Banquet: Ron is going to ask Sherry Christian from Channel 21 News to be the Host. *Silent Auction will be chaired by Wanda, depending on the amount of savings it will determine if the auction will be held in the lobby or in the banquet room. Ron will confirm the price and bring it to the board next meeting. Board members are asked to come up with 2 names that could be good fits to attend the banquet meeting. Planning committee needs to be established and sound system solutions need to be addressed. Belita suggested that the banquet committee be in place in the beginning of the year going forward. Ron will send info that can be used in a template from previous years.*
- Kids Keeping Kids Warm: Already scheduled
- PNC Line of Credit: Don talked with Jennifer Santiago, manager. She recommended applying for \$15K line of credit unsecured. Rick moved and Vlad 2<sup>nd</sup> to file the app for the loan. Board agreed. Ron and Rick will contact Jennifer to move forward.

### NEW BUSINESS

- Annual Board Member Agreement/Standing Committee Responsibilities: Ron recommended 3 committees, which would be Finance, Program resource development, and Audit. Board agreed for Ron to act on establishing these committees.
- Property Committee: Ron, Rick, and Wanda met prior to meeting. There are 2 apts empty but will be rented by end of month. Already have tenants lined up. One of the apartments rent was raised to \$520.00 per month. Other apartments are up to date. Still trying to contact Brad about past rent.
- Executive Director's Report: Ron reported that he is trying to establish a connection with Youth Build to help with free labor in the future. Ruthanne Saft has been hired as admin. Assistant and will be invited to next board meeting. The Barnabas application was approved for \$10K.

Steve volunteered to do *devotions for June*

*Due to Bible School being held from June 8-12 the next Board Meeting will be June 1 @ 6:00 pm*

Respectfully Submitted,

Wanda Santiago  
Secretary, Brethren Community Ministries