

bcmPEACE
Board Meeting
November 9, 2015 at 6 PM

Members present: Rick Woodard, Rev. Ron Tilley (Exec. Director [non-voting]), Pastor Ron Ludwick, John-Michael Cotignola-Pickens, Don Mitchell, Steve Seitz, Lynda Singleton

Guests: Bobby Mayes (Employer: Freedom Auto Group), Audrey Estep

Welcome – Don Mitchell

Devotions – John-Michael Cotignola-Pickens, Reading from *Here and Now* Henri Nouwen and prayer

Approval of November 9, 2015 agenda: approved

Approval of October 12, 2015 minutes: minutes approved

Treasurer's Report – Rick Woodard, no report, checking account balance \$21,500.00;

Heeding God's Call \$5,500.00 (Estimates)

bcmPEACE \$16, 000.00

- Rev. Ron and Rick will work on possibility of separate accounts for Heeding God's Call and bcmPEACE. This will be done by the next meeting.
- Upcoming budget meeting, Rick Woodard may need to leave early.

Property Committee – Rick Woodard

- 2 storefronts rented; 5 tenants up to date with rental payments; 1 tenant two months behind in rent, with receive eviction notice this week; rental individual has not participated with bcmPEACE programs. Upgrades needed on rental properties, such as leaks, security, and electrical; bcmPEACE has someone scheduled to give an "analysis" of the work that needs to be done, then will receive estimates. Still looking for cleaning services for rental properties.

Executive Director's Report – Rev. Ron Tilley

- Executive Director's Report approved by the Board (see attached, received at meeting).
- *Please note:* John-Michael Cotignola-Pickens was in attendance at Mulder Square information meeting held at HFCoB.
- Ideas and vision for bcmPEACE shared by Rev. Ron, "what is the next step?" Don Mitchell

Much discussion about purchase of property located at 217 Evergreen Street, Harrisburg, PA 17104;

motion made by Ron Ludwick **to allow Property Committee to investigate the feasibility of purchasing the property at 217 Evergreen Street.** Lynda Singleton seconded. Board approved unanimously.

Old Business

Rev. Ron Tilley

- **Line of Credit/Credit Card Discussion** – no credit card or line of credit obtained at this time, Rev. Ron and Don will continue to check other banks. PNC Bank has not been helpful with this endeavor. Bobby Mayes will check with some of his creditors for potential line of credit.
- **Agape Banquet Final (income vs. expenses)**
Update at next meeting
- **Cure Violence Update**
bcmPEACE is one of three alternatives (third in line). Slow process. Rev. Ron will provide one page summary of organization.

Board

- **Board Retreat Evaluation**

Rick Woodard – showed up after board retreat ended. Cannot make a full evaluation

Steve Seitz – in general, Jackie did a good job, helped the board to focus where they are, SWOT (Strengths, Weaknesses, Opportunities, Threats) analysis helpful, “Is there any type of follow-up and/or Mission statement? There are a number of things hanging.”

Ron Ludwick – “could have been done in half the time,”

John-Michael Cotignola-Pickens – “overwhelming information, are there more streamlined lines way to receive background information, felt like I was drowning.”

Lynda – “more concise, became long and drawn out”

Rev. Ron – “Jackie did a very good job”

Don Mitchel – agreed with Rev. Ron, “Jackie did a very good job.”

Jackie Rucker will provide consulting for the development of the Board and Exec. Dir. evaluation.

Steve Seitz

- **CEO and Board Evaluation**

Jackie will meet with Executive Board; Rev. Ron Tilley will not be involved with this meeting, but will be present at the budget meeting.

Rev. Ron Tilley

- **Timing/Types of Fundraisers**

Fundraising Schedule Proposal (see attached/received at meeting)

Move the Fall Banquet to the Spring due to scheduling conflict with other non-profits. In place of Fall Banquet, schedule two different fundraisers: Zumbathon and bowling (planning committees needed)

Continue to gain sponsors MLK dance fundraiser

Continue Highmark Walk in spring

After much discussion, John-Michael Cotignola-Pickens made the motion to *have the banquets in the Spring of 2017 and Zumbathon and bowling fundraiser in the Fall of 2016*. Rick Woodard seconded the motion. Motion passed. Fundraising Schedule Proposal approved.

New Business

Ron Woodard made the following motion; *the following board members Rick Woodard, Louise Knight, bcmPEACE Executive Director Rev. Ron Tilley, and HFCoB accountant Andrew Brody ? will meet to discuss the need for a Fidelity Bond (Employee/volunteer dishonesty policy)*. Ron Ludwick seconded the motion. Motion passed.

Volunteer for Devotions: Pastor Ron Ludwick

Next Board meeting: December 14, 2015, 6pm

Respectfully submitted, Audrey J. Estep