

## Minutes of BCM Board Meeting

December 14, 2015 @ 6:00pm

Members Present: John Michael Pickens, Pastor Ron Ludwick, Pastor Belita Mitchell, Wanda Santiago, Steve Seitz, Lynda Singleton, Rick Woodard, Rev. Ron Tilley and Bobby Mayes

Welcome: In Don's absence, Steve Seitz will chair the meeting

Prayer was led by Pastor Ron Ludwick

Agenda was approved as presented

Minutes of November meeting was approved

Treasurer's Report: Rick's report states as of today we have \$21,000 in checking account, \$5000 it heeding God's Call. All expenses are paid for year including taxes at the property.

Budget for 2016 was approved by board, however Pastor Belita made a motion for the budget to be circulated to the board a week in advance next year so board can read it prior to meeting for approval. Pastor Ron Ludwick 2<sup>nd</sup> the motion

Property Committee:

- Currently only one apartment is 1 month behind on rent and has made arrangement for payments to come current.
- All apartments are rented.
- There are major repairs that need attention to the buildings
  1. Electrical repairs to come up to codes
  2. Fire detectors and extinguishers
  3. Sprinkler system repaired
- We have several estimates for these repairs, Kreiner insurance man visited with the board to answer questions pertaining to the fire alarm system along with worker Matt Hunn. The estimate given was \$24,524.49.
- Triangle Fire Protection gave an estimate of \$7680 to replace and repair sprinkler heads
- Sabino Electric gave an estimate of \$19000. To bring building up to codes
- We are looking at cost of about \$54000

Ron Tilley will be getting additional estimates along with reaching out to various locations and other outreach sources to help aid in this cost. Board has decided on the following:

1. To have the battery operated smoke detectors and fire extinguishers put in place 1<sup>st</sup>
2. To do the electrical work in phases, with phase 1 being the basement and ground

Property committee will meet to discuss resources.

## Old Business:

- Credit Card: Ron Tilley has the application and he and Steve and Don will fill it out and have it submitted to M&T Bank by 12/31/15
- Net Profit on Banquet: Ron said he still does not have full total, but it is about \$9500
- Approve New Mission statement: bcmPEACE serves Allison Hill in becoming a safer, healthier community, empowered by God's peace. Board approved it
- Discuss/approve CEO Job description: Tabled until January meeting so board can have time to read the handout.
- Discuss/approve Board member responsibilities. Each board member was given an agreement to sign and return at January meeting.
- Discuss/approve Committee Members: Listed below are the chairs to each committee
  1. Executive Committee- Don Mitchell
  2. Resource Committee-Chaired by Bobby Mayes, members will include Wanda Santiago and Pastor Belita
  3. Finance Committee- Chair will be Rick Woodard with members Andy Brode and Lynda Singleton
  4. Audit Committee- Chair will be Pastor Ron Ludwick and member Lynda Singleton
  5. Program Committee- Chair will be Steve Seitz and member John Michael Pickens
  6. Property Committee- Chair will be Wanda Santiago, members Rick Woodard and Ron Tilley

Discuss/approve Committee chair responsibilities: Board agreed to ok the work document

Discuss/approve Board Officer Job Descriptions: Board agreed to ok the work document. Ron Tilley wants to strike the 3<sup>rd</sup> bullet under Vice President/Board Vice Chair, does not pertain to this organization

Update on CEO/board evaluation process: tabled

Discuss/approve Jacquie Rucker's role with the board: It was agreed upon to offer \$75 per hour when contracted for consultation. Ron Tilley defined the need to contact her would be for consultation in strategic decision making in areas of organized development resources and program development

Discuss/approve Bobby Mayes as board member: All board members agreed to welcome Bobby as a board member.

For Future discussion will be the board term guidelines. 5 yr terms. All board member will be asked to serve 5 yrs. Ron will gather info to be put together in by-laws so each new member will have a copy and a copy will always be available in office.

## Highmark Walk Planning:

- Event is Sat. May 21, 2016 @ HACC, next planning meeting is Sun 12/27@12:15 with Steve Seitz

New Business:

- Bowlathon, Oct 9, 2016 at Red Crown Bowling. Next planning meeting will be Wed, Jan 6 @ 5:15  
Wanda secured 15 lanes at a cost of \$25 per lane. We could rent all lanes for \$600

Zumba Fitness Party (TBD)

Banquet 2017. Date April 20, 2017, needs confirmation from venue

Leah Hileman is performing contract work up to 18 hrs per week @ \$13.00 hr

Next meeting will be January 11, 2016 @ 6:00pm

*Devotions will be Ron Tilley*

*Minutes respectfully submitted by Wanda Santiago, board secretary*

Merry Christmas and Happy New Year To All Board Members and their families.